

RUSPIDGE and SOUDLEY PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend
a meeting of the Ruspidge and Soudley Parish Council:
at Soudley Village Hall **7.00 pm** on Tuesday **June 13th, 2023**.

Roland Dowding

Clerk of the Council

email: info@clerkrspc.co.uk or tel: **01594 825 343**

AGENDA

- **Public participation period (15 minutes).**

RUSPIDGE WELFARE TRUST AGM

Council being mindful that these items are considered and determined as trustees to the RWT.

6.1. Matters Arising from the Minutes.

6.2. Any other business.

6.1. To receive apologies for absence. Members to submit apologies.

6.2. To record any declaration of personal or prejudicial interest.

6.3. Acceptance of the Minutes of the Council meeting held on the **9th of May, 2023** other than those recording exempt matters.

6.4. **MATTERS ARISING** from the Minutes.

6.5. **DISTRICT COUNCILLOR** - to report, as necessary.

6.6. **COUNTY COUNCILLOR** - to report, as necessary.

6.7. **PLANNING MATTERS** - the Planning Schedule to be tabled at the meeting.

FINANCIAL MATTERS

6.8. To approve the accounts presented for payment, the financial report to be tabled at the meeting.

ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2022/23

6.9. **AGAR COMPLIANCE.** Section one, assertions two & six. To note, Members had considered the internal audit arrangements when adopting the Financial Regulations and Risk Assessment. at the February Meeting 2023.

6.10. **AGAR SECTION ONE.** Council to approve by resolution, the Audit Annual Return, Section 1, Annual Governance Statement 2022/23 and for the Chairman & Clerk to sign.

- 6.11. **AGAR SECTION TWO.** Council to approve by resolution, Section 2, Accounting Statements 2022/23. Signed and dated by the Clerk before submitting to Council for approval (as per audit regulations). Section 2 to be signed & dated by the Chairman.
- 6.12. **EXERCISE OF PUBLIC RIGHTS.** Members to note the public rights inspection of the Councils accounts is 15th June to 26th July 2023 inclusive.
- 6.13. **BRT** – Cllr. Jo Smith to update members on current situation.
- 6.14. **SOUDLEY VILLAGE HALL** - Waste Removal Grant Amendment.
- 6.15. **COUNCILLOR VACANCIES** – Members discuss methods to fill Councillor vacancies.
- 6.16. **CORRESPONDENCE**
All relevant correspondence whether specifically dealt with under agenda items, or not, has been forwarded via email to all Councillors.
- 6.17. To agree the date of the next meeting scheduled for **Tuesday, 11th July, 2023** in the **Ruspidge Memorial Hall**. The deadline date for the agenda is **Monday, 3rd July 2023**.
- 6.18. For confidential matters, to determine by motion that the Press and Public be excluded from the meeting for the remaining business of the Council in accordance with Standing Order 10.xi (Adopted 2020).